

# Request ID Badge from Home

## Photograph Instructions

1. First, find a solid background. Solid blue works best, but if you can't find blue, a solid white background generally works well.

*Please see our example pictures below. We can use most photos you capture on a mobile device. No need to pay for professional photos or passport photos. Do not use camera "filters" (Snapchat), live photos (iPhone), hats, sunglasses, etc.*

2. Next, take one picture of yourself holding a photo ID with your name close to your face. You should be able to read the name on your ID. This can be a 'selfie' as it is only used to confirm your identity.

3. Finally, stand in front of the solid background and take a 'shoulders-up' picture of yourself with a cell phone or camera. Make sure the bottom of the image is at your shoulders and the top of the image is just above your head. **This is the photo that will appear on your HHC ID badge.**

