

4. Click the Sign Up Online button in the bottom right corner.

MyChartPLUS
Your Hartford HealthCare Connection

Ver en Español

Please Identify Yourself

Step 1
All fields are required.

MyChartPLUS Activation Code
Enter your Activation Code as it appears on your enrollment letter, email, or billing statement (your code is not case sensitive). You will not need to use this code after you complete the sign-up process.

Date of Birth
Enter your date of birth in the format shown, using 4 digits for the year.

Primary Phone
Please write the phone number through which we can best reach you.

Link an App to MyChartPLUS | FAQs | Privacy Policy | Terms and Conditions | High Contrast Theme | Minimum Requirements

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5. Complete all required fields indicated with a red asterisk (*) on the next screen. Then answer any questions presented by LexisNexis.

Name

* First name Middle name * Last name

Address

* Address information is required.

* Country
United States of America

* Street Address

* City * State * ZIP

County

Other Information

* Date of birth

* Legal Sex
Female Male Unknown Other

* Email address * Verify email address

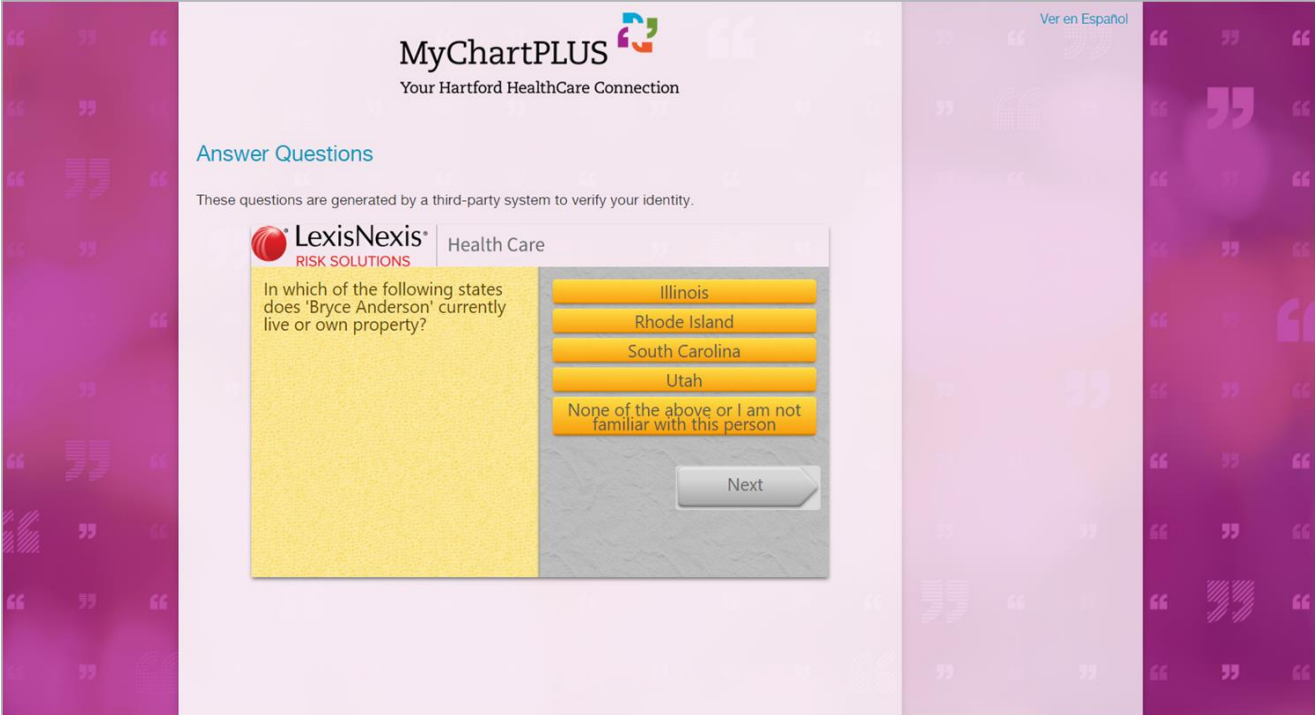
* Primary Phone Secondary Phone

As a spam prevention measure, complete the CAPTCHA below.

I'm not a robot

reCAPTCHA
Privacy - Terms

NEXT



Proceed to Step 6>>>>>>>

6. Create a username and password.

The screenshot shows the MyChartPLUS registration interface. At the top, it says "MyChartPLUS Your Hartford HealthCare Connection" and "Ver en Español". The main heading is "Hello Patient Please choose a Username & Password". It indicates "Step 2 of 3" and that "All fields are required." Below this, it asks the user to "Please choose your MyChartPLUS Username and password." There are two input fields: "MyChartPLUS Username" with a note that it cannot be changed and must be secure and easy to remember (6 characters or more, including a-z, 0-9, and _ or @), and "Password" with a note that it must be different from the username and use a combination of numbers and letters (8 characters or more, case sensitive). A "Retype Password" field is also present. A green "NEXT" button is at the bottom left. At the bottom, there are links for "Link an App to MyChartPLUS", "FAQs", "Privacy Policy", "Terms and Conditions", "High Contrast Theme", and "Minimum Requirements". App Store and Google Play logos are also visible.

7. Set up email notifications and sign in.

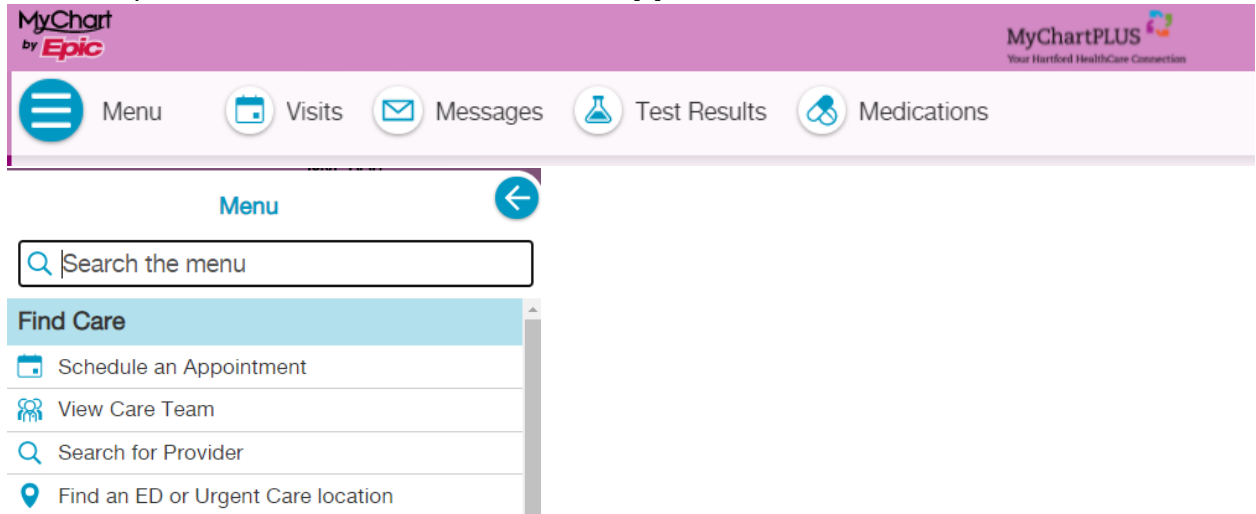
The screenshot shows the MyChartPLUS registration interface at "Step 3 of 3". The heading is "Patient, please set your e-mail notifications." It asks "Enable E-mail Notifications?" with a note: "When new information is available (such as test results or messages), we will send a notification message to your Internet e-mail address." There are "Yes" and "No" radio buttons. Below this is the "E-mail Address" field with a note: "Your e-mail address will be used for alerts only. We will not share your e-mail address with anyone." An example "chr@company.com" is provided. A "Retype E-mail Address" field is also present. A red error message says "Please enter your e-mail address." A green "SIGN IN" button is at the bottom left. At the bottom, there are links for "Link an App to MyChartPLUS", "FAQs", "Privacy Policy", "Terms and Conditions", "High Contrast Theme", and "Minimum Requirements". App Store and Google Play logos are also visible.

8. Accept terms and conditions of use for MyChartPLUS.

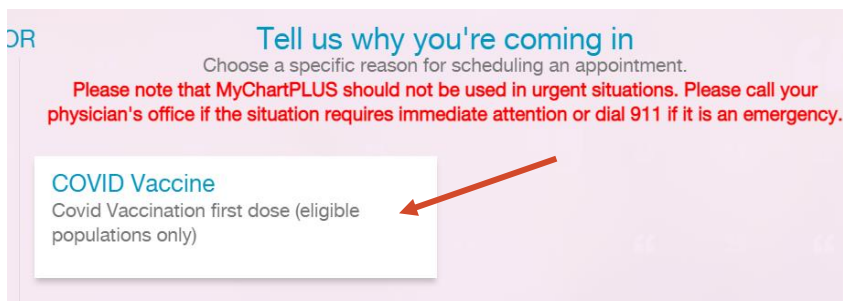
Proceed to Step 9. This is where you start if you already have a MyChartPlus account.

If you already have a MyChartPlus account, start here!

9. Log in to MyChartPlus.org. If you have forgotten your user name and/or password, follow the prompts to reset them. Once you are logged into the MyChartPLUS website, select the **Menu** button at the top and then select **Schedule an Appointment**.

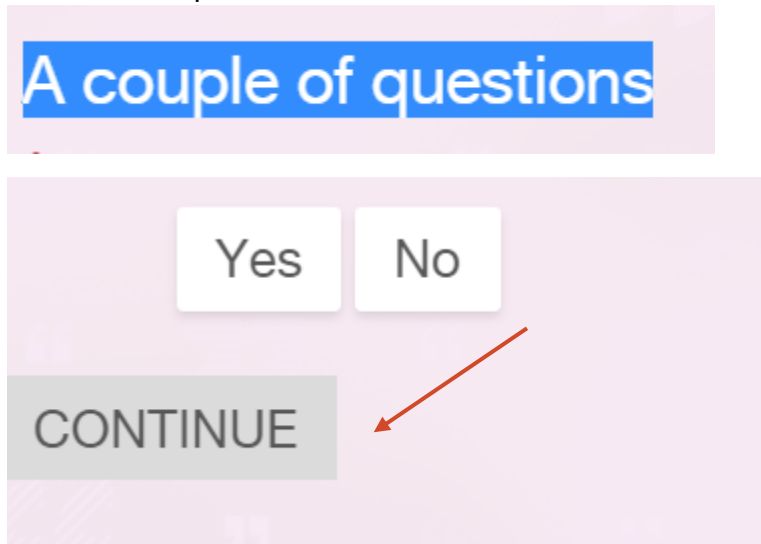


10. Under "Tell us why you're coming in," select **COVID Vaccination first dose (eligible populations only)**.



Proceed to Step 11>>>>>

11. Answer the questions and click **Continue**.

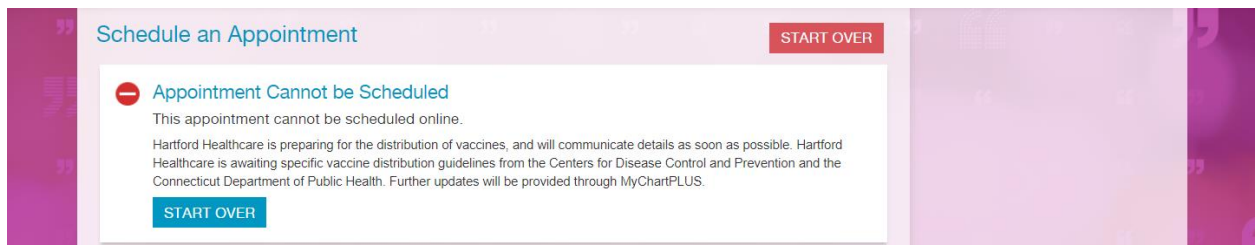


A couple of questions

Yes No

CONTINUE

12. If one of your responses indicates that you are ineligible to receive a vaccine, you will receive an error message similar to the one below.



Schedule an Appointment START OVER

Appointment Cannot be Scheduled
This appointment cannot be scheduled online.

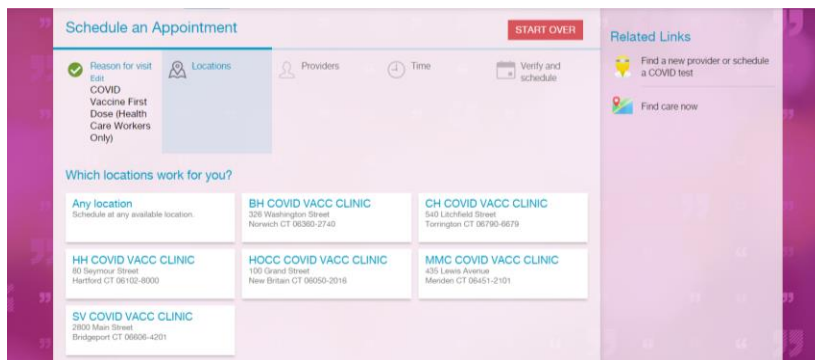
Hartford Healthcare is preparing for the distribution of vaccines, and will communicate details as soon as possible. Hartford Healthcare is awaiting specific vaccine distribution guidelines from the Centers for Disease Control and Prevention and the Connecticut Department of Public Health. Further updates will be provided through MyChartPLUS.

START OVER

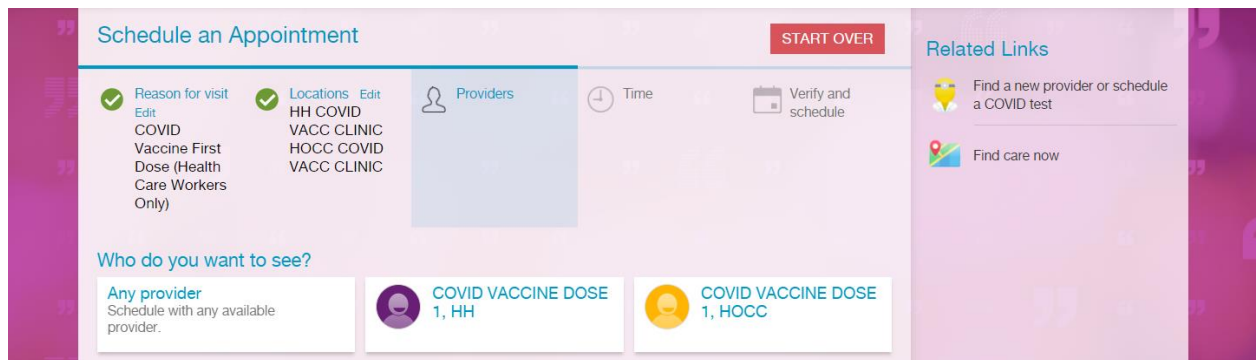
Proceed to Step 13>>>>>>

13. If you indicate you have a history of a prior severe allergic reaction from the question “Do you have a history of prior severe allergic reaction requiring the use of an epinephrine auto-injector (e.g. Epi-Pen®) or have you been prescribed an epinephrine auto-injector in the past?” you will not be able to schedule your appointment through MyChartPLUS.

14. After answering all scheduling questions, select a location(s) to view available appointments.

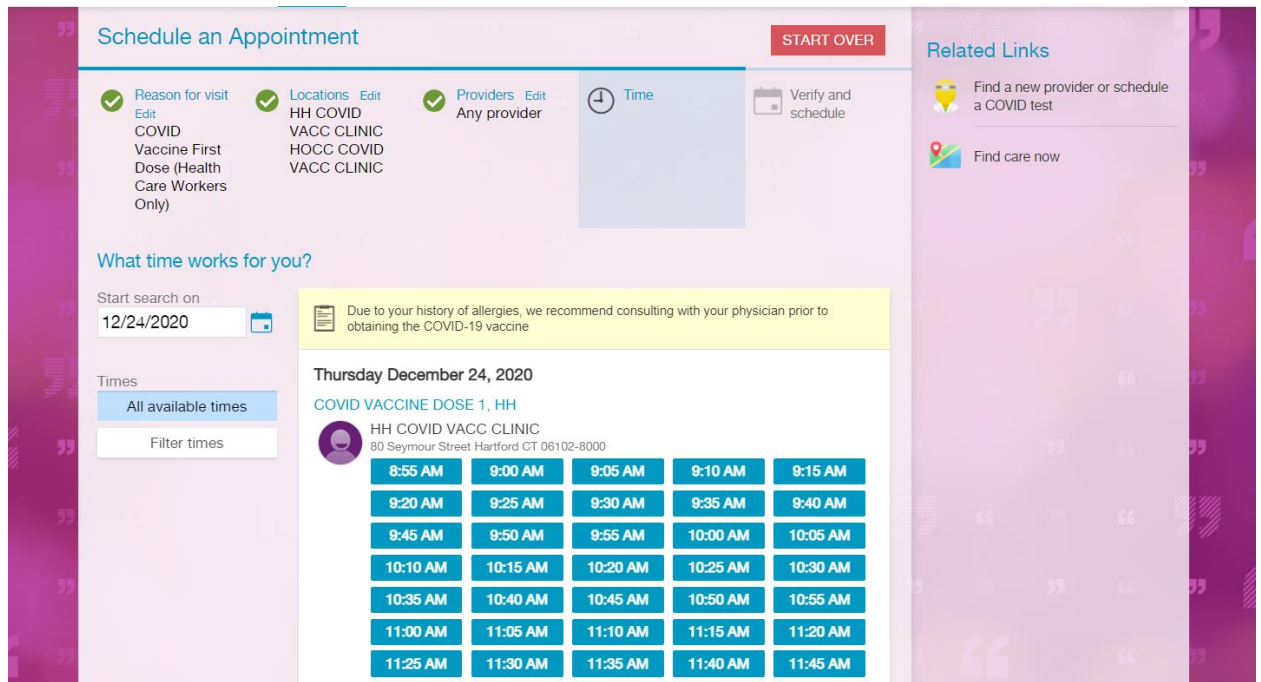


15. If prompted to select a provider, click **Any provider**.

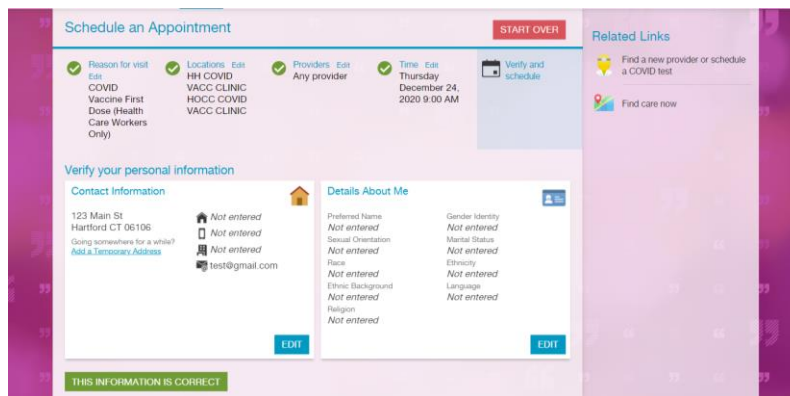


Proceed to Step 16>>>>>>

16. Select an appointment date and time. You can filter by time of the day and day of the week by selecting the **Filter times** button.

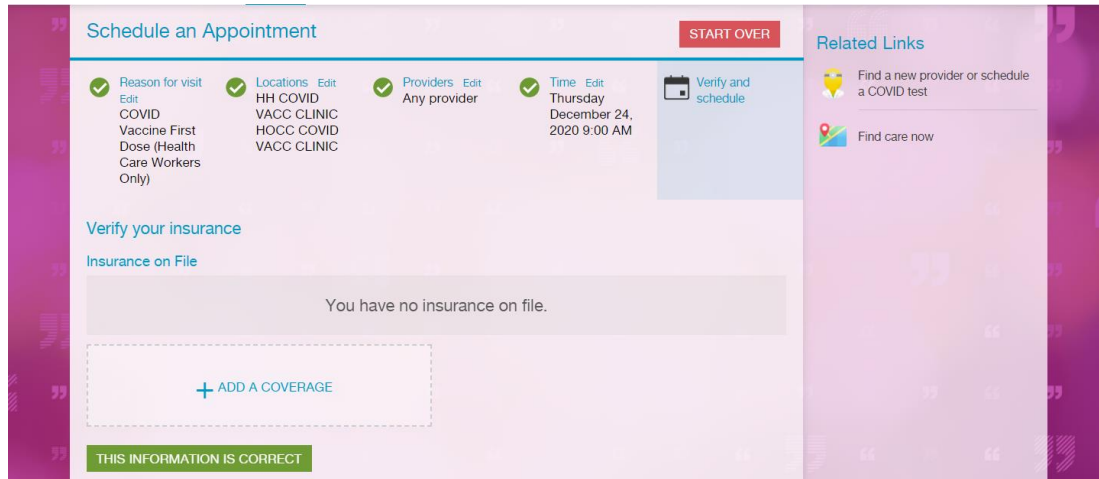


17. Verify personal information is up-to-date by clicking **This Information is Correct** or editing it by clicking the **Edit** button.

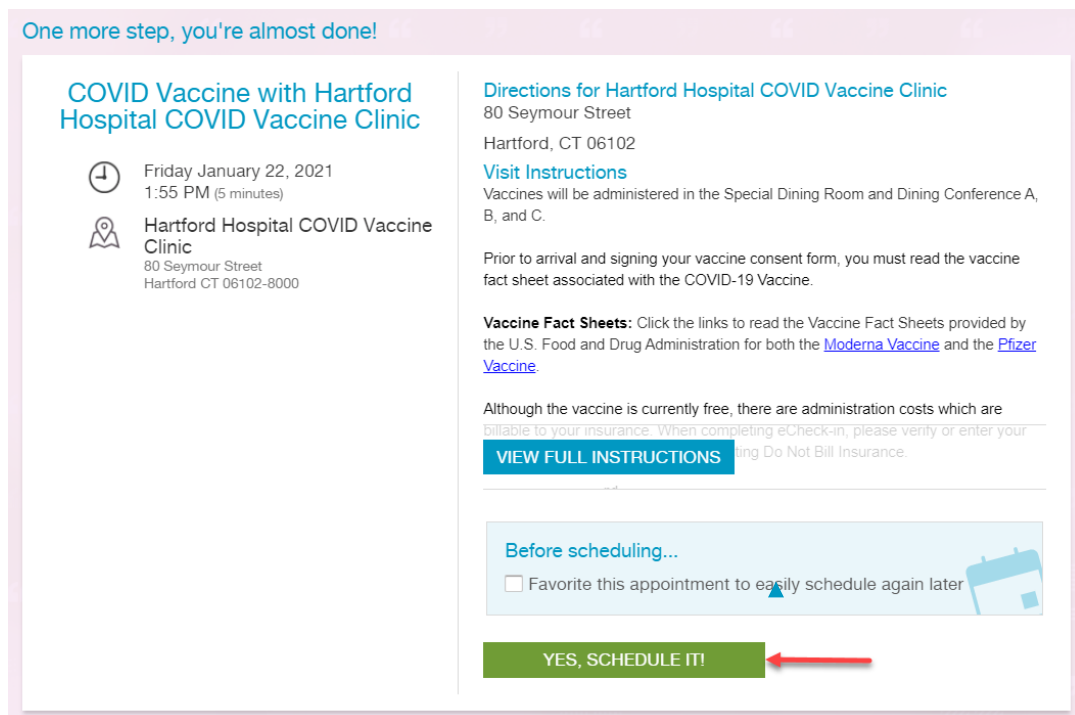


Proceed to Step 18 >>>>>

18. Verify insurance information is up-to-date by clicking **This Information is Correct**. If there is no insurance information on file, click the **Add a Coverage** button. If there is existing information on file but it needs to be updated or removed, click the **Update** or **Remove** buttons.

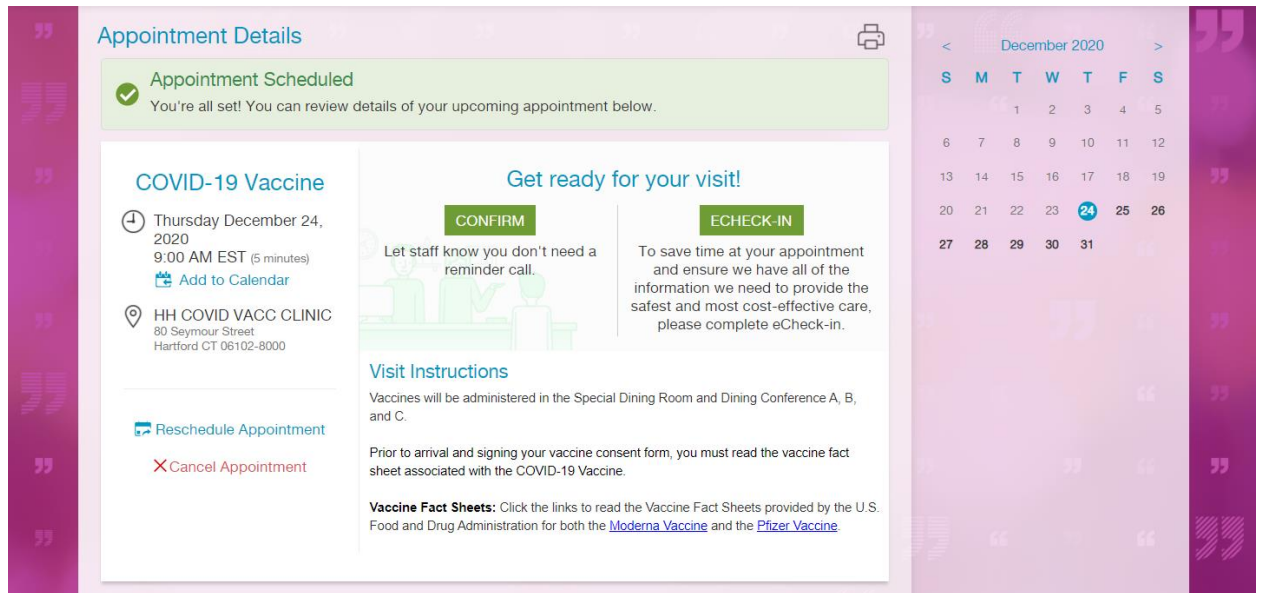


19. Confirm appointment details then click **Yes, Schedule It!**

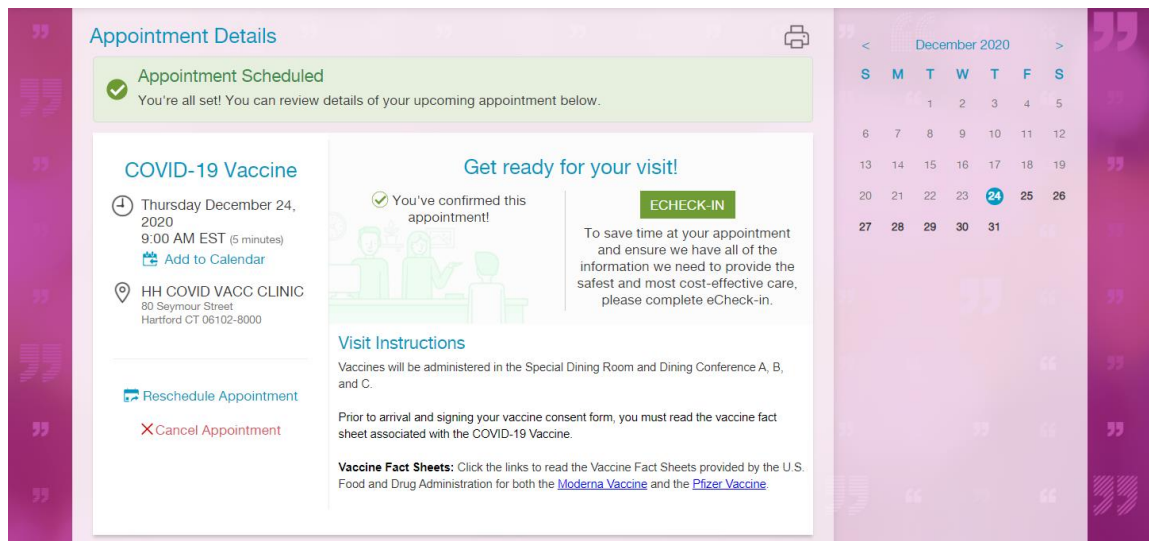


Proceed to Step 20 >>>>>

20. Confirm appointment details on the next page by clicking the **Confirm** button.



21. Complete eCheck-in by clicking the **eCheck-in** button. eCheck-in is available up to 30 days before an appointment at a COVID vaccine clinic.



Proceed to Step 22 >>>>

22. In eCheck-in, verify your personal information by clicking the **This information is correct** button and selecting **Next**.

eCheck-In

Personal Info Insurance Sign Documents

Verify Your Personal Information

Contact Information	Details About Me
123 Main St Hartford CT 06106	Preferred Name: Not entered
Going somewhere for a while? Add a Temporary Address	Gender Identity: Not entered
test@gmail.com	Sexual Orientation: Not entered
	Marital Status: Not entered
	Race: Not entered
	Ethnicity: Not entered
	Ethnic Background: Not entered
	Religion: Not entered
	Language: Not entered

This information is correct

NEXT **FINISH LATER**

23. Confirm whether the listed person will be responsible for any costs not covered by insurance by selecting **Yes** or **No**. Then review your insurance information and press the **This information is correct** button.

MyChart by Epic **MyChartPLUS**
Your Hartford HealthCare Connection

Menu Visits Messages Test Results Medications

eCheck-In

Personal Info Insurance

Responsibility for Payment

Hartford, Tommy
123 Candy Cane Lane
LEXINGTON SC 29072
860-355-5555

*We have this person on file to pay for costs not covered by insurance. Is this information correct?

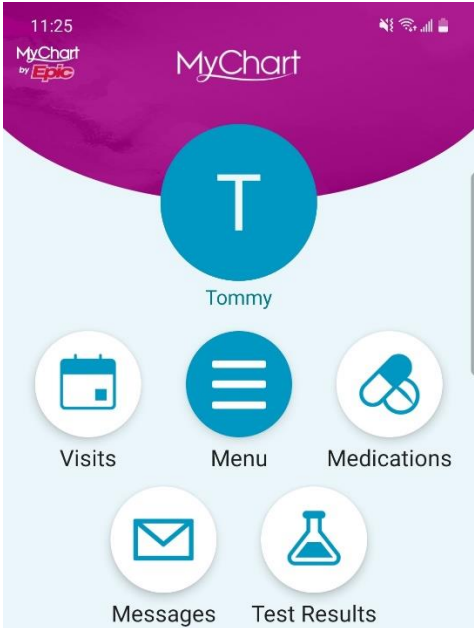
Yes No

Click **Submit** to complete eCheck-in

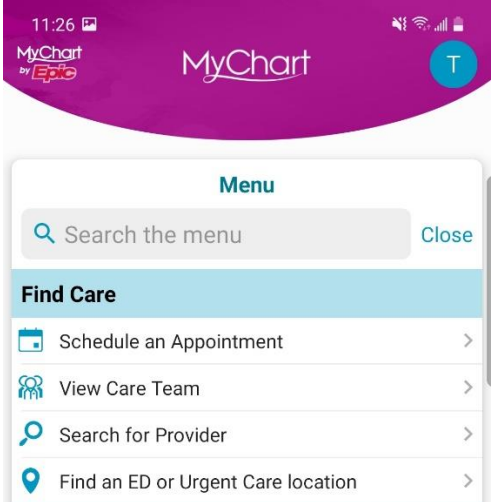
Proceed to instructions for making your appointment on the MyChartPlus mobile app>>>>>

MyChartPlus Mobile App

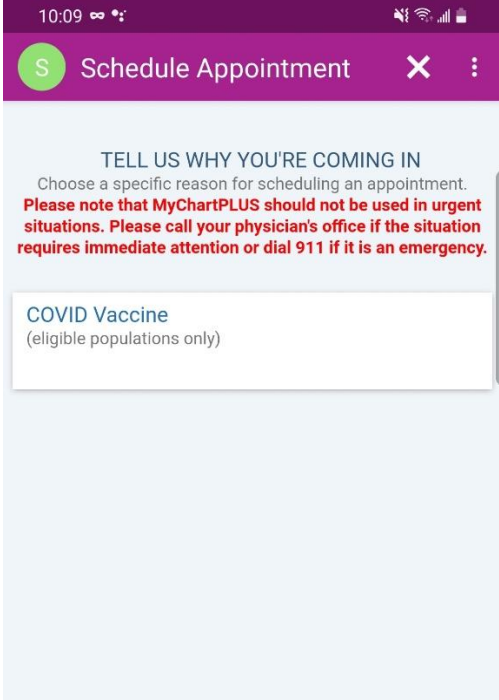
- 1. Once you are logged into the MyChart mobile app, press the **Menu** button.



2. Press **Schedule an appointment.**



3. Under "Tell us why you're coming in," press **COVID Vaccine.**



4. Answer the questions and click **Continue**.

Verizon 10:55 AM 37%

N Schedule Appointment Close

WHAT KIND OF APPOINTMENT ARE YOU SCHEDULING?

COVID Vaccine

A COUPLE OF QUESTIONS

* Are you a healthcare worker?

Yes No

CONTINUE

5. If one of your responses indicates that you are ineligible to receive a vaccine, you will receive an error message similar to the one below.

Verizon 10:55 AM 37%

N Schedule Appointment Close

APPOINTMENT CANNOT BE SCHEDULED

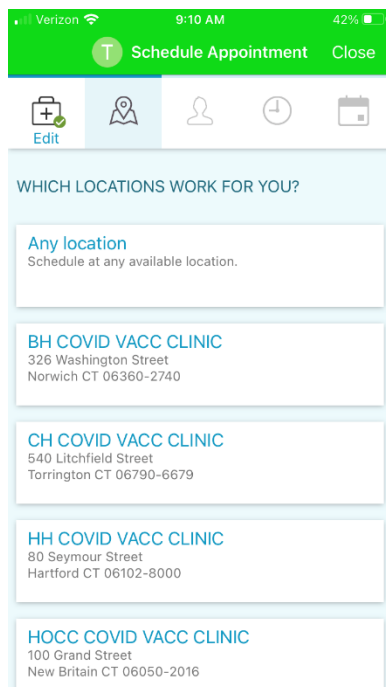
This appointment cannot be scheduled online, please contact the office by phone to schedule this appointment.

Hartford Healthcare is preparing for the distribution of vaccines, and will communicate details as soon as possible. Hartford Healthcare is awaiting specific vaccine distribution guidelines from the Centers for Disease Control and Prevention and the Connecticut Department of Public Health. Further updates will be provided through MyChartPLUS.

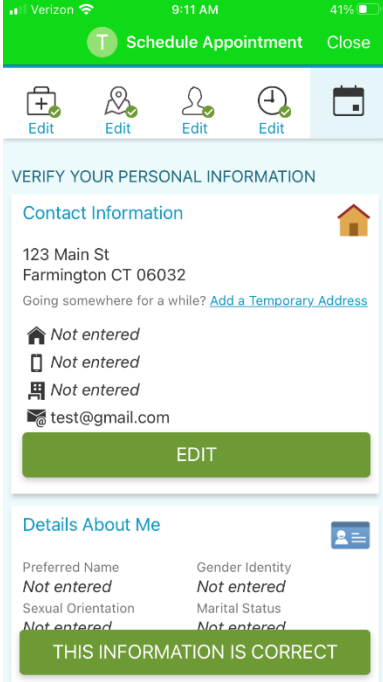
START OVER

>>>>>>>>>>

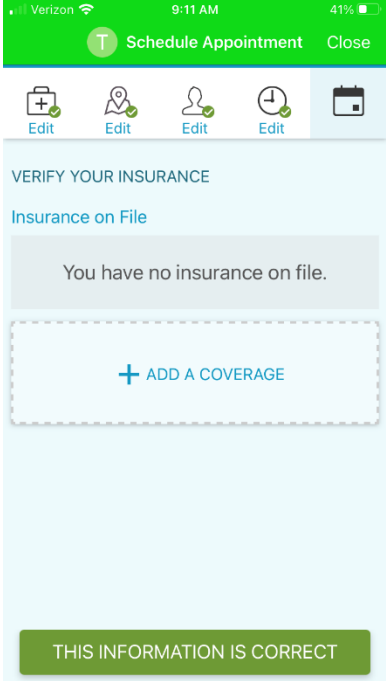
6. If you indicate you have a history of a prior severe allergic reaction from the question “Do you have a history of prior severe allergic reaction requiring the use of an epinephrine auto-injector (e.g. Epi-Pen®) or have you been prescribed an epinephrine auto-injector in the past?” you will not be able to schedule an appointment through MyChart.
7. After answering all scheduling questions, select a location(s) to view available appointments.



11. After pressing **This Information is Correct**, press **Next**.



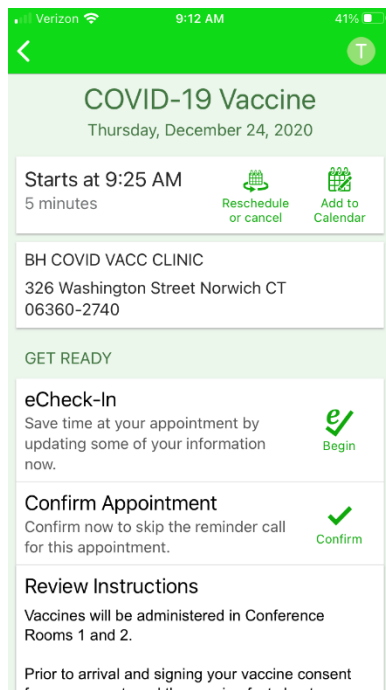
12.If there is no insurance information on file, press the **Add a Coverage** button. If there is existing information on file but it needs to be updated or removed, press the **Update** or **Remove** buttons. After verifying insurance information press **This Information is Correct** then press **Next**.



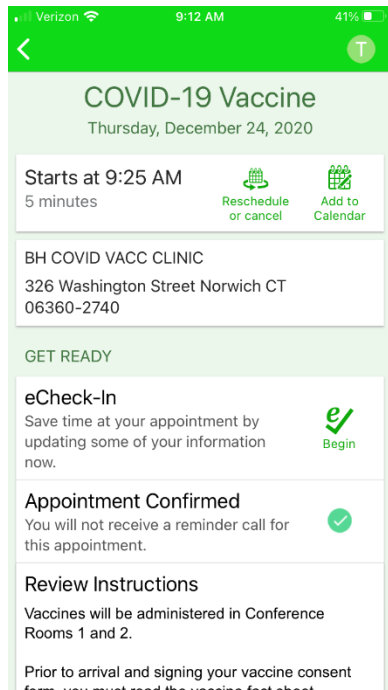
13. Confirm appointment details, then press **Yes, Schedule It!**



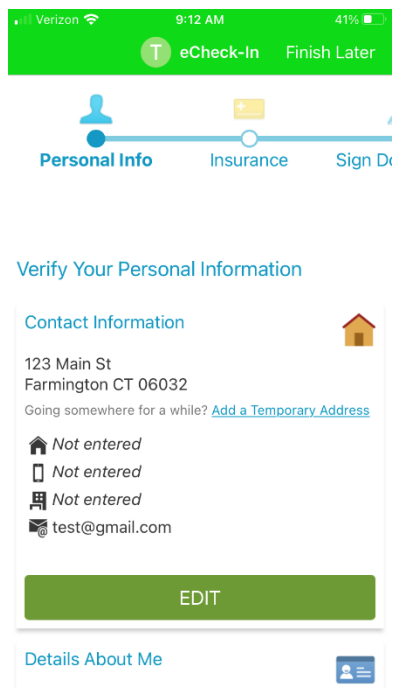
14. Confirm appointment details on the next page by pressing the **Confirm** icon.



- Complete eCheck-in by pressing the **eCheck-in** icon. eCheck-in is available up to 30 days before an appointment at a COVID vaccine clinic.



- In eCheck-in, verify your personal information by pressing the **This information is correct** button and selecting **Next**.



17. Confirm whether the listed individual will be responsible for any costs not covered by insurance by selecting **Yes** or **No**. Then review your insurance information and press the **This information is correct** button.

Personal Info Insurance

Responsibility for Payment

Hartford, Tommy
123 Candy Cane Lane
LEXINGTON SC 29072
860-355-5555

*We have this person on file to pay for costs not covered by insurance. Is this information correct?

Yes No

18. Click **Submit** to complete eCheck-in.